

DCF VPN ACCESS REQUEST

DCF Staff who have been assigned a laptop computer may use the computer to access LINK, email and documents stored on the network servers. In order to do this, the employee needs a broadband Internet connection (DSL or Cable) and a VPN (virtual private network) token to secure the transmission of data across the Internet. The VPN needs to be ordered from DAS/BEST and software needs to be installed on the computer.

There is an initial cost for the token and a monthly charge of for the service. This is not a good short-term solution; people who are set up with VPN should have a regular need to access DCF information while at home.

The process of getting the token and setting the system up usually takes 5-10 working days.

Required fields are indicated by an *

Date:

*User Name:

*Phone Number:

Supervisor Name:

Supervisor phone #:

Office:

Ex: New Britain,
Hartford, Norwalk

Home Internet Provider (if VPN):

Ex. SBC DSL, COX Cable, COMCAST CABLE

Caution: VPN frequently experiences problems with AOL and may or may not work. AOL is not recommended by DAS/BEST.

Supervisors Signature: _____

Date: _____

VPN cost:

Monthly Charge for Key: